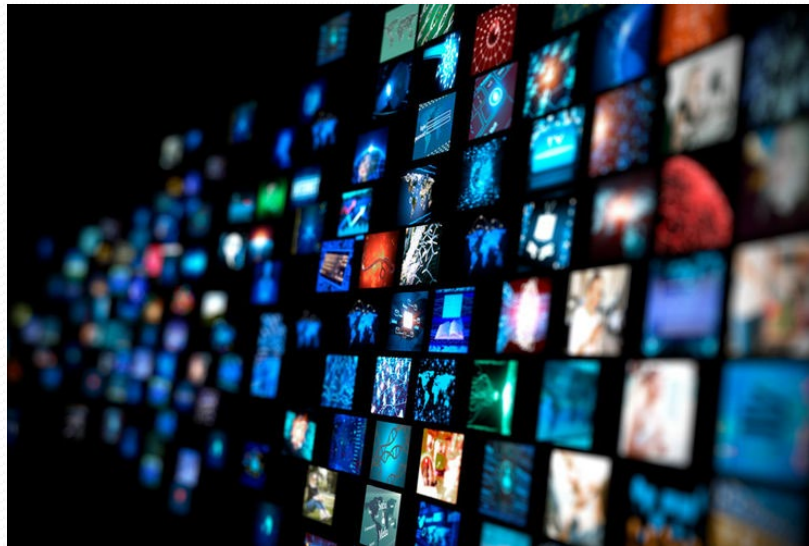


Media And Electronic Resources {Everything else in the Collection}



Library 2315

Course Format

- Online only
- Will have optional Zoom meetings every Monday night where I review course content and answer questions
 - These will be recorded and posted on Brightspace.
- Still will have regular office hours on campus and on Zoom
 - Times TBA

LIBR 2315

- Examining the role of non-book materials in the library
 - Selection, acquisition, processing, maintenance and circulation
- Using current cataloging standards to catalog other types of materials in the library

Pre-requisite

- You have completed LIBR 2418 (RDA) before taking this course.



Course Objectives

- Describe the role of non-book materials, including media, in the library and information resource centers
- Identify selection tools and review sources for non-book materials
- Use appropriate evaluation methods and criteria for specific non-book materials
- Identify appropriate non-book material vendors and acquisitions procedures
- Apply appropriate copyright, licensing and public performance rights requirements for the non-book collections
- Identify requirements, costs and vendors for media equipment

Learning Outcomes (cont'd)

- Describe storage, processing and maintenance requirements for selected non-book materials
- Explain current issues, conventions and library practice regarding non-book cataloguing, and the ongoing development of cataloguing standards and media formats
- Identify and use common cataloguing standards and tools for describing non-book materials
- Demonstrate proficiency in the use of cataloguing codes and related conventions by creating bibliographic descriptions in MARC format for non-book materials

Evaluation

- Participation 10%
- Tour Assignment 5%
- 4 Cataloging Exercises 10% each for a total of 40%
- MARCEdit Assignment 10%
- Group Project 15%
- Final Exam: 20%

Participation

- 10% of grade
- Based on:
 - Completion of homework activities
 - Class discussions in the forums
 - Completion of online review exercises

Self-Guided Tour

- 5% of grade
- Requires you to go look around a local library at their media collection, as well as look at their catalog and other digital resources

Cataloging Assignments

- 4 of these for 40% of the grade
- Each focuses on a different format:
 - Video Recordings
 - Audio Recordings
 - Other Electronic Resources
 - E-books, electronic documents
 - Integrating resources
 - Webpages

MARCEdit Assignment

- 10% of grade
- Program which allows you to batch edit catalog records.
- Much of electronic resources comes in large batches with supplied catalog records. There is no time to edit these individually so we will edit them using this software

Group Project

- 15% of grade
- Create a presentation on how to catalog a specialized type of media not focused on in class.
 - 15 minute presentation
 - Can present live or pre-record.
 - Can all present or have a team spokesperson
- Submit a handout with resources for cataloging this media type.

Final Exam

- 20% of final grade
- Open book
- Two hours long

- Will be creating 4 RDA MARC21 catalog records.
 - One of each of the formats covered in the 4 cataloging assignments

Readings

- No required text
- Readings will be required and will be found online or in Course reserves in the Langara Library

Any Questions?

